

START HERE

All team members will fall within one of the five (5) categories below.

Member is the **PRIMARY MANAGER** (one per team)

NO

Member is the **PARENT/GUARDIAN** of a minor participant AND a coach and/or assistant manager on this team but is **not** a player.

NO

Member is a **PLAYER** (minor or adult) AND is one of the team's assistant managers and/or coaches.

NO

Member is a **COACH** and/or Assistant Manager but is **not** a player

NO

Member is a **PLAYER Only** and is filling no other role on this team.

NO

If the player is also filling another role with this team, return to START and review options again.

Is the Primary Manager also a **PLAYER** and/or a **COACH** on this team?

YES

Manager & Player

Add to team as "Manager" AND as "Player".

Team member must complete the registration surveys for **both** player and for management.

NO - Manager only

Add to team as "Manager".

Filling all three roles? Read this sidebar.

Add to roster as "Manager" or "Coach".

The parent then adds his/her own child to the team. This allows the member to use the same email to for him/herself and the minor child.

-OR-

If the minor child was added to the team first you may instead change the parent/guardian role to reflect either manager or coach.

The parent must complete BOTH the management registration survey for him/herself and the player registration survey for the minor child prior to the roster lock date.

Add to roster as "Player."

EVERY player, regardless of additional roles with the team, must be added to the team as a player.

Adding the player as an assistant manager and/or coach is optional and will create the need for the team member to complete multiple registrations for this team.

Add to team as "Coach."

Member completes Management Survey.

YES

Is Player a minor?

YES

Will player's parent be a coach or assistant manager?

NO

Add to team as "Player."

NO

SAVE TIME - USE THE CHART

Refer to the chart to the left before adding team members to avoid creating a situation where your team members are required to complete multiple registrations for your team.

All teams must have one primary team manager. Generally, this is the person who registered the team. See other team management resources on our website for more information.

All team members complete online registration. This includes players, managers, and coaches. Failure to do so jeopardizes the team's ability to participate

PARTICIPANTS OVER 18:

Any participant age 18 or older at the time of registration must have his/her own profile set up under his/her own email address.

These participants may not be managed under a parent/guardian's or a spouse's profile.

TEAM MEMBER FILLING MULTIPLE ROLES ON ONE TEAM:

EVERY PLAYER on the team must be added as a player and complete the player registration materials.

If the primary team manager is also a player, he/she must be added to the team in both roles and complete two different sets of registration materials with this team.

Otherwise, with the exception of the primary manager, most team members filling multiple roles don't need to register in more than one role unless the person needs management capabilities from the team dashboard.

"What???" As an example, a PLAYER who is coaching and/or assisting as a manager -- but is NOT the primary manager -- needs only to be added as a player. He or she can still participate at the field as a coach or assistant manager.

Participants on more than one team must complete registration(s) with their other teams in accordance with the above.

Attention Youth Teams

UNDER 25 Rule

All youth teams must have at least one person over the age of 25 added to the team and present on the player sideline during all matches. See Rules.

Back Up Coach

Because youth teams must have a 25+ manager or coach present at the field we highly recommend adding at least one back-up to your roster.